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VAF

CMM Report March 2025

- How will the new “Training Product Development Process” work.



Training Product Development Process

This presentation will focus on the new process through a comparison with the system used by Skills Service Organisations (SSO).

Training Product Development Process

Each of the JSC produce a Workforce Plan that includes industry data which identifies projects for the upcoming year. This is where changes to Training Packages, qualifications and units begin. JSCs must get approval from the Federal Government, DEWR, for each project.

SSOs, and their predecessors, produced a similar document, Skills Forecast and Proposed Schedule of Work, to identify future projects.

SSOs applied to the Australian Industry and Skills Committee, AISC, for project approval which became the “Case for Change”.



STEP 1 Initial development

- JSCs consult with stakeholders and work with their technical committees (TAG committees) to produce an initial draft of training products. (3 to 6 months)
- *SSOs had a similar process working with Industry Reference Committees (IRCs).*
- *IRCs would develop training products and the SSO would put it into the template and upload to TGA (secretariate role).*

STEP 2 Public and Government Consultation

- JSCs undertake public consultation activities including on the training product's impact on industry and issues for training delivery and implementation. Feedback raised through consultation is recorded in a publicly available consultation log. (1 month)
- *SSOs would produce a "Draft Case for Endorsement" which was open to public and government review for varying periods.*
 - *SSOs would acknowledge public review, but were not bound to act upon it.*
 - *State and Federal Government had the ability to prevent endorsement if non-adherence to standards or implementation issues existed.*

STEP 3 Incorporating Feedback

- JSCs work with stakeholders to resolve disagreements and disputes and determine if further revisions to the training products are needed. (2 to 4 months)
- *If the Draft Case For Endorsement was not accepted by State or Federal Governments, ultimately the AISC, then the SSO would have to amend the document and then resubmit.*



STEP 4 Senior Officials Check

- All senior officials responsible for skills (Commonwealth, State and Territory), through their departments undertake a check to ensure that identified implementation issues, or issues that have arisen as a result of incorporating feedback on the draft training product, have been addressed appropriately. (1 month)
- *SSOs Draft Case for Endorsement accepted by the AISC and becomes Case For Endorsement and new release of the training package published on TGA.*

STEP 5 Finalisation and Submission for Assurance

- JSCs finalise and submit the submission that contains the finalised training products, a signed declaration from the JSC CEO, consultation logs and mapping information. (1 month)

STEP 6 Assurance Body consideration

- The Assurance Body reviews each submission. If compliant, the Assurance Body will recommend that the proposed products be endorsed by the Skills Ministers. If not compliant, the Assurance Body will provide guidance on how the JSC can rectify the submission. (3 weeks)
- *SSO assurance and editing occurred back at the Draft Case for Endorsement stage and was carried out by an independent body.*

STEP 7 Skills Ministers' endorsement

- Skills Ministers' provide their endorsement decision. JSCs upload products to the national VET register within 10 days of major endorsement. Non-endorsed products are returned to the JSC for action. (3 weeks)

What's Coming up

- Develop Hydrogen Fuel Cell Electric Vehicle Training Products for the AUR Training Package
 - Automotive Tyre Servicing Technology Review

These projects and their time lines can be found on the AUSMASA website under

[Learn about AUSMASA's training reviews and qualification updates](#)



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Any Questions

