

19th June 2025

VAF

CMM Report June 2025

- What a CMM does.



CMM Tasks and Responsibilities

- Review any new training products from the JSCs
- Make recommendations to the Senior Responsible Officer as to whether a training product should be supported.
- Produce the Victorian Purchasing Guide

Review New Training Products

- CMMs are involved with JSC Training Product Development from inception to publication.
- The CMM service engages in regular meetings with representatives of the JSCs to gain up to date intelligence and provide feedback on current and future projects.
- The CMM service provides intelligence on JSC activity to the relevant RTO/teacher networks.
- Liaise with the Victorian Skills Authority on new JSC projects.

Senior Responsible Officer Sign Off

- Following the period of Public and Government Consultation, the JSC includes recommended changes to the specific Project and then the SROs have two weeks to support or reject the project.
- During these two weeks the CMM service reviews the Project, mainly any changes that have occurred due to consultation, and make recommendations to the SRO via the Victorian Skills Authority.
- During this time the Industry Advisory Group (IAG) will also review the Project and make their own recommendation to the SRO.

Victorian Purchasing Guide Development

- Once a new release of a training package appears on TGA, development of the relevant Victorian Purchasing Guide (VPG) can commence.
- There are several steps in VPG development which are listed below;
 - Request approval from the VSA to begin the development process.
 - Identify any new or non-equivalent units in the release.
 - Identify any new or non-equivalent qualification in the release.
 - Develop draft nominal hours for new units.

Victorian Purchasing Guide Development

- Develop draft Maximum Payable Hours for new or non-equivalent qualifications.
- Develop the VPG Analysis Sheet.
- Develop the draft VPG
- Submit the draft VPG and Analysis Sheet to the VSA for approval.
- Once approved, the VPG will be published on the Vic.Gov. website.

Any Questions

