

VICTORIAN AUTOMOTIVE FORUM Inc.

**ANNUAL REPORT
For the Year Ended 31 Dec 2018**

Contact details of person providing the report:

Name: Adrian Lea

Position: President – Victorian Automotive Forum

Tel: 0410 522 224

Email: adrian.lea@boxhill.edu.au

Signature:.....

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Foreword

The committee members for 2018, include Adrian Lea (President), Gary Atherton (Vice President), Peter Lawrence (Treasurer), Gavin Cribb (Secretary), Alan Platt (Webmaster), Ron Locandro (CoM Member), Michael Cope (CoM Member), Chris Anton (CoM Member)

The Principle Activities of the association during the past calendar year were:

Automotive Forums / Network meetings and Professional Development.

Significant Changes:

No significant changes in the nature of these activities occurred during the year, except for increasing the VAF network to include secondary school automotive staff

Operating results:

The surplus / Deficit for the year ended 31 Dec 2018, amounted in a positive result (see financial statements)

2018 Focus

1. PWC / SSO – Invite to present on Training package update	Complete
2. Website promotion – Link to Face book page ‘Like us on Facebook’	Complete
3. Industry Tours	2 x Completed
4. Add Auspicing schools / staff to master distribution list (GROW MEMBER BASE)	Complete
5. Engage with Industry Associations	Complete
6. Social Media and digital networking	Complete
7. ASQA validation updates	Complete
8. Discuss key industry themes / Industry challenges	Complete
9. Student Resources - McGraw Hill mapping documents on Website	Complete

About VAF

The Victorian Automotive Forum (VAF) is a not-for-profit, industry-based organisation whose primary aims cover issues related to education and training within the Automotive and related industries. The Executive Group for the VAF is known as the Committee of Management. This is comprised of an eight-member committee, which operates within the framework of the VAF Articles of Association.

Four elected officers of the Committee of Management, three elected ordinary members, and a nominated Webmaster / Media liaison.

Three distinct support roles, requested by the committee to support in decision making, preparation and feedback from the Automotive Industry. They are the Curriculum Maintenance Manager (CMM) Price Waterhouse Cooper (PWC) and nominated representatives from Industry, invited on request.

All Committee of Management members are elected for one-year terms with the exception of the Curriculum Maintenance Manager (CMM) for Automotive – Victoria, Price Waterhouse Cooper (PWC) who are appointed as incumbents in their respective roles.

The Committee of Management may elect to appoint a Public Officer of the VAF to support with Compliance requirements.

The Committee of Management is responsible for the operation of the VAF with the day to day operations delegated to the President.

The Committee of Management monitors the finances of the organisation, its meetings and forums. Also any programs or conferences it chooses to run.

Supporting documents to this report

1. Financial Statements, including balance sheets, Income and Expenditure statement
2. VICTORIAN AUTOMOTIVE FORUM SENATE STRUCTURE – 2018

VAF Meetings

The 2018 annual year comprised of 3 main events, and 3 committee meetings -

- April 26 / 27, 2018 – VAF AGM at ACE Docklands
- August 9 / 10, 2018 – Sunraysia TAFE, Mildura
- November 8 / 9, 2018 – Gordon Institute, Geelong

- January 19, 2018 – Committee of management meeting - Box Hill Institute
- July 17, 2018 – Committee of management meeting – Box Hill Institute
- September 6, 2018 – Committee of management meeting - Box Hill Institute

Networking

The committee of management and VAF representatives were involved in a variety of discussions, industry presentations and professional development activities over the past twelve months as follows –

1. CMM reporting

Pat Thornton and in his absence Stewart Behrend detailed the relationship between the Skill Service Organisations, the Automotive Industry Skills Committee and the Industry Reference Committees.

Pat has developed a strong link to Price Waterhouse Cooper involving them in a long standing relationship with the VAF and insight knowledge into future training package updates.

Curriculum topics covered included –

Changes to the Automotive Air conditioning package.

PWC focus group on the Certificate II Automotive Servicing Qualification

PWC revised the Certificate III in Underbody Qualification – Minor changes

Off road tyres project was approved

PWC to commence new projects in Cert III truck, bus and trailer and the Marine fuel system unit.

2. Courseware Validation and Moderation Exercises

The VAF members were involved in review and moderation of learning and assessment materials breaking into small groups to conduct valuable validation exercises on Institutes courseware.

3. Apprenticeship Student management project

Presented by Kangan Institute and supported by the State Government – An electronic quality system / integrated student management, including electronic training plans, electronic attendance and assessments including knowledge and practical. (The VAF members consulted in feedback)

4. VACC Industry Specialist Mentoring and Workplace evidence Record

The VACC are supporting TAFE's and Automotive students with Industry specialist mentoring, Steve Wrathall presented from the VACC to give an update on the mentoring activities and support provided across the TAFE network. Mentoring contract is funded to end 2019.

Chris Whyte presented the newly updated workplace evidence record for 2019 and can be purchased directly from the VACC for \$66.

5. Training Systems Australia

David Birnbaum presented training products in Electric Vehicle and demonstrated the Unitrain system as an ideal way to engage learners in underpinning knowledge of low voltage systems. Car train systems were also discussed focussing on real world engine management, diesel hybrid and electric vehicle systems

6. World Skills Presentation

WorldSkills National competition in Sydney (June 2-4) and regionals in 2019

7. Honda innovation competition

Erkan Bagdadi presented information on the Honda innovation completion, encouraged TAFE's and secondary schools to register and design light engine concepts.

8. Diesel Diagnosis

Clinton Brett from Diesel Help Australia presented on latest diagnostic techniques and common problems for modern diesel vehicles

9. McGraw-Hill

Dorothy Bakens presented the new release of the tenth edition of Automotive Mechanics. This edition will move into the online interactive space and can be modified to individual TAFE delivery can also be purchased as a print copy. Comes with all teacher resources, including PowerPoints, assessments and quizzes

10. Quality Auditing

The Gordon Institute Quality Manager (Andrea Rose) presented quality auditing and best practice, explaining the ASQA audit process and focus for RTO's. Further discussion was held around the student lifecycle, enrolment process, L,L&N support and also fair and reasonable assessment. Teacher qualifications were also discussed including Vocational mapping and currency.

11. WeapSim presentation

Robin Mawson and Jason Boulter presented the custom built full scale heavy vehicle truck simulator. The simulator can deliver practical activities for up to 15 units in the HV training package.

12. Viva Energy

Nick and Paul from Viva energy (SHELL) provided background into the company and Geelong's oil refinery; the session included technical information on Automotive lubricants, oils and OEM certification

13. Industry tours

The VAF visited Darren Morgan Racing in Mildura for an informative presentation on Drag racing and a look inside his factory and mobile workshop.

Geelong Tech School – VAF members were taken on a tour of the newly built Tech School and given an insight into the STEM based delivery method for secondary school students.

14. Website development

Continued work has been put into the Victorian Automotive website and Facebook page over the past twelve months primarily by the Webmaster Alan Platt. He has worked closely with the Forum committee and members to build and create a purposeful website that contains a variety of supporting documents and professional development strategies for the use by association members.

This can be viewed at the following web address <http://victorianautomotiveforum.org/>

All members have been strongly encouraged to register with both the Website and Facebook page and support the Victorian automotive forum with online posts and comments.

Closing comments.

As Current president of the Victorian Automotive Forum, I appreciate the support from all members, associates, guests, Victorian TAFE institutes and RTO's, sponsors and industry bodies, Without the efforts from these groups and key Automotive staff from across the sector this forum would not be possible. I encourage all of you here today and those who are not to continue these key messages of the VAF and to work closely with each other, maintain these automotive networks, share in professional development and remain sustainable as a supportive community.

I look forward to working alongside all of you in the future and supporting the Victorian Automotive Forum for years to come.

Details of the annual report provided to the Forum members and associates will be published on the Victorian Automotive Forum Website within the next two weeks.

<http://victorianautomotiveforum.org/>