

# Victorian Automotive Forum (inc)



Association number: A0046959D

President – Adrian Lea

Secretary Gavin Cribb

Treasurer– Peter Lawrence

Ph. 0419 845 586

Email: [vicautoforum@outlook.com](mailto:vicautoforum@outlook.com)

2018 VAF General Meeting

## MINUTES OF MEETING

*Held at The Gordon Institute, Geelong*

**8<sup>th</sup> – 9<sup>th</sup> November 2018**

**Chair – Adrian Lea**

### Attendees

Ian Miller	Bayside P-12 VET Auto		Chris Antonopolous	Ringwood Training
Mark Libherts	Box Hill Institute		Alan Pratt	Ringwood Training
Mark Egan	Box Hill Institute		Andrew Greenberger	Southwest TAFE
Leslie Cetoup	Box Hill Institute		Paul Forbes	Southwest TAFE
Dino Rajapakse	Box Hill Institute		Greg Barker	Sunraysia TAFE
Adrian Lea	Box Hill Institute		Anthony Ietto	Sunraysia TAFE
Jim Baker	Chisholm Institute		Adam Canny	The Gordon
Ron Locandro	Chisholm Institute		Mat Stone	The Gordon
Robert Jasper	Federation Training		Edward Delaoruz	The Gordon
Peter Calder	Federation Training		Peter Jakubzic	The Gordon
Mark Ward	GoTAFE		Ross Ritchie	The Gordon
Brett Ambrosio	GoTAFE		Anthony Hopkins	The Gordon
Michael Mavrikakis	Kangan Institute		Mark Cunningham	The Gordon
Pat Thornton	Kangan Institute		Andrew Beardsell	The Gordon
Gary Atherton	Kangan Institute		Russel Knight	The Gordon
Gavin Cribb	Kangan Institute		Robert Anderson	The Gordon
Indhiray (Paddy) Padayachee	Lyndhurst Secondary		Greg Maconachie	The Gordon
Peter Macleod	Ringwood Training		Alan Maggs	VACC
			David Roberts	Wodonga TAFE
			David Galley	Wodonga TAFE

**Apologies:** Peter Lawrence

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## Day 1

**182 Boundary Road, Thomson (East Geelong)**

### **12.00PM NETWORKING AND INFORMAL LUNCH**

### **12.30PM VAF OPENING AND INTRODUCTION – ADRIAN LEA**

Adrian opened the proceedings and presented the agenda and guest speakers for the next 2 days.

### **12.45PM WELCOME - GREG MACONACHIE (PROGRAM MANAGER, GORDON INSTITUTE)**

Introduction, official welcome

Matt Allsop, (Enterprise Manager at Gordon Institute) gave an overview of the trades area and discussed current progress at the Gordon including the New Technical college

### **1.00PM MINUTES OF PREVIOUS MEETING**

Adrian Lea read and reviewed previous meeting minutes. The minutes were moved by (Pat Thornton) AND seconded by (Greg Barker)

### **1.10 WEBSITE UPDATE – ALAN PLATT**

Website update overview on the web site features and navigation through the site covering Links to VAF Facebook site, New Automotive websites [Mechanics .com] and Industry articles ie. Gates

Alan encouraged conversation between members on selected Industry topics and the Pictorial photos from recent VAF meetings for the members to look at.

Hybrid equipment and their future relevance was discussed. The focus was on the member being encouraged to develop networking linkages with Industry.

### **1.20PM TREASURES REPORT - BY ADRIAN LEA (ON BEHALF OF PETER LAWRENCE)**

- \$1,808.92 in credit account
- \$24,737.37 in working (cheque) account
- Invoicing for November VAF to be produced in upcoming weeks

### **1.30 CMM REPORT - PAT THORNTON**

Pat Thornton delivered a power point presentation with reference to the recent activity relating to the automotive training packages. Major points are listed below:

- Cert III in underbody. PwC has revised AUR32518 with the following changes
  - Removed Repair exhaust from core to elective bank

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- Placed AURETRO25 Charge batteries in the core
- Removed five units from the elective bank
- Revised 13 units, which remain equivalent
- Off the road tyres. The OTR project has been approved with two units being common with the RII, mining, Training Package.
- Projects in the pipeline. Other projects include:
  - Review of AUM30213 Cert III in truck, bus and trailer
  - New marine fuel system unit

Update of AURHTB001 and AURHTB002 to include reference to multi combination vehicles

## **1.45PM QUALITY AUDITING - ANDREA ROSE**

Andrea provided a presentation around quality, auditing and best practice. She explained the ASQA audits tend to focus on RTO standards and *do* recognise the grey areas or ambiguity in the RTO framework. However the HESG / DET audits (usually carried out by Ernst Young) take a much more 'clinical' black and white approach.

Enrolment processes were explained. LL&N was discussed and it was brought up that even a level 2 result could be accepted into a course providing there was evidence of the support offered to that participant. Also, if someone holds a higher qualification than the one being applied for the RTO could take this as fulfilling LL&N requirements. (ie. That student would not need to complete the LL&N assessment). However this process still needs to be processed.

Assessments were also discussed in detail. Some key messages included:

- Questions with model answers are a must (this provides fairness and consistency)
- Foundation skills to be integrated and mapped into assessments
- It was highlighted that evidence in assessing communication is critical. Industry feedback is suggesting that communication and teamwork are areas that apprentices are missing out on.

Marketing activity and webpages need to be accurate. ASQA will look at these in detail prior to audit. RTO must align to its marketing strategy.

Teacher qualifications (matrixes), currency and professional development are also critical to have practices in place. A completely 'student centred' model is required. Students are becoming more involved in the auditing process.

## **3.00PM AFTERNOON TEA**

## **3.15PM WEAPSIM SIMULATION - ROBIN MAWSON AND JASON BOULTER**

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Robin provided some background of his career which involved training over 15 apprentices through his workshop and working with TAFE for 15 years. He discussed how the changes from the '12 package to the '16 package required much more resources. He identified that there were no off the shelf resources in this space. Robin has been working with the Gordon for almost 2 years developing a custom made heavy vehicle training resource. The units cover up to 15 units in the HV sector (mostly around engines and drivelines).

## **4.35PM – SHORT TOUR OF THE AUTOBODY AND LIGHT VEHICLE WORKSHOPS**

**5:00 - CLOSE**

**EVENING DINNER:** Venue: Lord Nelson Tavern, Cnr Malop and Bellarine Sts, Geelong

## **Day 2**

### **Geelong Technical School - Cnr Latrobe Tce & Lt Malop St, Geelong**

**8.30AM - GUESTS WELCOME AND NETWORKING**

**9.00AM – TOUR OF THE NEW GEELONG TECH SCHOOL**

Guest were taken for an extensive tour of the Tech School and given some insight to the program and how they reach 20,000 high school students. The centre initially runs 'teach the teacher' programs providing the secondary school teachers the skills and knowledge to run technical sessions to their co-horts. Schools were given everything from lesson plans to practical resources to deliver their technical programs. Industry partners like Ford Motor Company and Barwon Water were strong supporters of the program.

**10.10AM MORNING TEA**

**10.20AM VACC AUTOMOTIVE WORKPLACE EVIDENCE RECORD – CHRIS WHYTE**

Chris presented the newly developed publication now developed by the VACC. The record book will be ready for purchase from Tuesday 13<sup>th</sup> November. All VACC apprentices will be receiving the book as part of their employment. The cost of the book for non-VACC apprentices is \$66.00. There was some discussion around the validity of third party signatures/evidence however it was agreed that it was a great support tool. There was some feedback around 'trade papers' and the evidence / process to apply for them RTO obligations and apprentice). This is to be an agenda item at the AGM.

**10.45AM VALIDATION SESSION**

Participants broke off into smaller groups and validated one another's assessment tools.

**11.35 VIVA ENERGY (SHELL AUSTRALIA)**

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Nick and Paul from Viva Energy provided some background of the company, Geelong refinery's significance to Victoria before delivering a technical session on automotive fluids. Oil classifications, OEM certifications and applications were covered in depth. Shell presentation to be posted onto VAF website.

## **12.35PM WRAP UP AND THANK YOU - ADRIAN LEA**

Next forum (AGM) to be held at Kangan Institute, Docklands - Date TBC

Attachments x 2

1. Quality Auditing
2. Viva Energy (Shell) Presentation